

25 January 2024

Notice of the Annual General Meeting Newstead Arts Hub Inc

The Annual General Meeting of members of Newstead Arts Hub Inc will be held at 6.30pm on Friday 16 February at the Newstead Arts Hub, 8a Tivey Street, Newstead. Please note the special resolution on the agenda, detailed below. The Rules of Newstead Arts Hub Inc are available [here](#).

Please come along from **5pm** for drinks and nibbles with other members, and be part of the hanging of your creative work in our fun PopUp-ShowUp exhibition.

If you are unable to attend the Annual General Meeting, you can appoint a proxy to vote on your behalf. Please complete and send the attached Proxy Form to reach the Hub by no later than 5.00pm Thursday 15 February via email info@newsteadartshub.org or post PO Box 123, Newstead VIC 3462.

Annual General Meeting Agenda

1. Welcome
2. Apologies & proxies
3. Chair's report
4. Treasurer's report
5. Questions to Chair, Treasurer & other committee members
6. Special resolution: To replace the wording of Purpose 3(f) in the Rules of Newstead Arts Hub Inc (9 August 2023) which reads:

'Developing the Hub as a destination for tourists, creatives and students;'
with the words

'Developing the Hub as a creative destination for all;'
7. Election of committee members: call for nominations for each position
 - 7.1. Chair
 - 7.2. Vice Chair
 - 7.3. Treasurer
 - 7.4. Secretary
 - 7.5. General Committee Members
8. Meeting close



8a Tivey Street, Newstead 3462
PO Box 123, Newstead 3462
ABN 70 915 692 720

Proxy form

Please send this form to info@newsteadartshub.org or bring to the AGM

I, _____ name)

of _____ (address),

being a member of Newstead Arts Hub Inc., appoint :

the following member as my proxy to vote at the Annual General Meeting to be held on 16th February, 2024.

_____ (name)

of _____ (address),

Or the Chair of the Meeting

Signed _____

Date _____

Committee Member Nomination Form

I hereby nominate for a position on the committee of Newstead Arts Hub Inc

I have been nominated by another member and accept the nomination and

I confirm that I meet eligibility requirements in the Newstead Arts Hub Inc’s Rules.

Full name _____

Applicants signature _____

Date _____

I accept nomination for / I would like to nominate for the following role/s

*Please note you may nominate for more than one position. The positions will be voted on in this order.

- Chair
- Vice-Chair and/or
- Secretary / Company secretary and/or
- Treasurer and/or
- Ordinary member

Please send this form to info@newsteadartshub.org or bring to the AGM

ADMIN CHECKLIST

- The nominator and nominee are current financial members of the Newstead Arts Hub Inc
- The member meets eligibility requirements for a committee role.